

**NAME**

tasks - manage tasks lists

**SYNOPSIS**

**tasks** [*options*] markdown-file ...

**DESCRIPTION**

**tasks** extracts tasks from markdown lists and outputs them as either markdown or HTML snippets. Optionally, extracted tasks may be removed from the source document.

Tasks may be grouped hierarchically, with a primary task containing subtasks, which may themselves contain subtasks. There is no inherent limit on how deeply tasks may be nested. A task group is only considered *fully complete* when the primary task and all nested subtasks are completed. Otherwise, the task group is *partially complete*.

**OPTIONS**

**-b, --blank**

Include a blank line before any output. The line is omitted if there is no output.

**-c, --completed**

Select only fully completed tasks for output.

**-f** *FORMAT*, **--format=***FORMAT*

Select format for output: **markdown**, **html**, or **none**.

**-m** *MESSAGE*, **--message=***MESSAGE*

Message to include before any output. The message is omitted if there is no output. The message is output as-is; no entity encoding is performed in HTML format mode.

**-o** *OUTPUT*, **--output=***OUTPUT*

Write output to the specified file instead of standard out.

**-s, --strip**

Remove fully completed tasks from the input file.

**EXIT STATUS**

0 on success, non-0 on error.

**NOTES**

**tasks.py** reads and writes only UTF-8, because it's no longer the bad old days.

**SEE ALSO**

**queue2ics(1)**

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